ADMINISTRATORS COUNCIL

Meeting of Thursday, April 22, 2021

1. Attendance. Chancellor Lui Hokoana convened the meeting of the Administrators Council at 11:30 am, via Zoom. Participating in the video conference were: Kahele Dukelow; Bonnie Friedman; T. Karen Hanada; Brian Moto; Laura Nagle; Vice Chancellor Debra Nakama; and Vice Chancellor David Tamanaha.
2. Items to be Included in Announcements.
	1. Graduation will be on Saturday, June 5, 2021.
	2. Department of Health vaccination clinics continue in Pāʻina.
3. Reopening of Campus Offices. Chancellor Hokoana discussed the reopening of campus offices and the recalling of the workforce to campus. Reopening will occur once President Lassner issues the directive to do so. The Council discussed preparations.
4. Graduation. The Council discussed arrangements for face-to-face graduation ceremonies, which are in the planning stage. There may be two ceremonies, one at 10 a.m., and a second at 5:00 p.m. The ceremonies will be subject to social distancing protocols and limits on the number of participants and guests in attendance. David Tamanaha noted that campus asphalt repaving will probably be occurring in June.
5. Campus Open Forum. The next campus Open Forum will be on Tuesday, April 27, at noon. Agenda items will include: enrollment; accreditation; reimagining UHMC; the Drug and Alcohol Abuse Prevention Program; and the campus budget.
6. CARES Act Funds. The Council discussed use of CARES Act funds for expanded professional development activities, Health Center operations, and peer mentors.
7. DOE. Laura Nagle reported on proposed noncredit training for DOE teachers in health care pathways. Kahele Dukelow discussed offering DOE teachers a possible slate of twenty summer courses in subjects such as Hawaiian language, Hawaiian history, and political science.
8. UHMC Catalog. Kahele Dukelow reported that UHMC Catalog Information is being transferred to an online platform.
9. Statewide Online ABIT and Liberal Arts Programs. Kahele Dukelow reported that, in Spring 2022, an eight-week online ABIT program will be offered statewide, and in Fall 2022, an eight-week online Liberal Arts program will be offered.
10. Accreditation. Laura Nagle reported on discussions with WASC representatives regarding UHMC bachelor degree programs.
11. Reimagining UHMC. Kahele Dukelow discussed the proposed conversion of 11-month positions to 9-month, the closing of the Lahaina Education Center, the closing of the Marine Option Program and Engineering Technology program, and the folding of the Bus Tech and Fashion Tech programs into other programs.
12. Graduate Spotlights. Kahele Dukelow reported on UHMC graduates.
13. Enrollment. Debra Nakama discussed enrollment data. She reported that vice chancellors of student affairs meet twice a month. She discussed the monitoring of senior high school students and recruitment activities at high school campuses. She reported that the Kamaʻāina enrollment app opened on April 12, 2021, for local high school students. Debra discussed the need to coordinate UHMC marketing plan efforts with enrollment management strategies.
14. Molokai Farm. The Council discussed the status of the Molokai Farm and whether CTAHR may be able and willing to assume management of the property after it is cleaned up.
15. Use of UHMC Facilities. David Tamanaha discussed a local nonprofit organization that is seeking use of campus facilities during the summer.
16. Campus Security. David Tamanaha reported that Campus Security is requesting assistance regarding security issues at the Agriculture program. Chancellor Hokoana requested that the Deans work with the Agriculture program and Campus Security.
17. State DOT. David Tamanaha reported that the State Department of Transportation has an EV leasing program. Chancellor Hokoana asked that he pursue possible vehicle arrangements with the DOT.
18. State Legislature. David Tamanaha reported that the Conference Committee budget has been completed and that details will be released soon. The budget may provide moneys for consolidated Human Resource operations at UH System.
19. HiNET position. Karen Hanada reported that a HINET (HI Nutrition, Education and Training) position has been posted for recruitment.
20. Maui Food Innovation Center. MFIC equipment is being delivered and installed.
21. Apprenticeship. Karen Hanada reported that apprentices worked on concrete benches for the planters outside Pāʻina and are working on a Hawaiian homestead project.
22. Drive-Thru Job Fair. The first ever Drive-Thru Job Fair was held on Tuesday, April 20, 2021, from 4:00 p.m. to 6:00 p.m.
23. Vaccination Clinic. Chancellor Hokoana said that many vaccination appointments are available. The vaccination clinic may stop if appointments fall below 300 per day.
24. Next Meeting. The next meeting of the Council will be on Thursday, April 29, 2021.